

**TOWN OF UNDERHILL  
SELECTBOARD MEETING MINUTES  
Underhill Town Hall  
Tuesday, September 27, 2016, 6:00 p.m.**

**Selectboard:** Cliff Peterson, Kurt Johnson **Town Staff:** Nate Sullivan, RaMona Sheppard  
**Public:** Russ Clark, Roger Frey, Floyd Scott, Susan Thomas, Scott Tower

**6:00 p.m. Call to order, adjustments to agenda.** Meeting called to order by Chair. Adjustment to agenda: move Liquor Control Board to 7:00 p.m.

**Public Comment.** None

**Opening of Bids for Cracksealing and Pothole filling.** Bid from FreshCoat discussed. On a motion made and seconded and passed 2-0 the bid is accepted with the conditions that total costs are not to exceed \$16,000 and that Pleasant Valley Road from approximately 374 to Corbett Road is addressed first.

**Road Foreman's Report.**

On a motion made and seconded and passed 2-0 the board approved the expenditure of \$2,000 per culvert for culvert replacements on Pleasant Valley Road. On a motion made and seconded and passed 2-0 the Board approved the expenditure of \$1,260 for catch basin replacement on River Road at the cemetery vault.

The need to remove roughly 150 feet of ledge on Pleasant Valley Road prior to paving was discussed. On a motion made and seconded and passed 2-0 the Board approved the rental for 6 to 8 hours from low bidder Don Westin Excavating of hammer equipment at a rate of \$250/hour plus delivery and removal charges of \$360.

The purchase of a new truck and dump body was discussed, including discussion of an extended warranty on the truck and the purchase and delivery schedule. Minimum trade-in on the 2006 truck will be \$25,000. Approval of the purchase of the dump body was deferred. On a motion made and seconded and passed 2-0 the Board authorized the purchase from Clark's Truck Center of an International 7600 SBA 6x4 for \$119,987. The purchase is under the State's vehicle purchasing program and includes an extended warranty.

**New Business.** The issue of a trail easement over the Albertini development on Pleasant Valley Road was discussed and by consensus the chair was authorized to meet with counsel and for counsel to negotiate an easement with counsel for the developer.

The historic preservation grant for work on Schoolhouse #5 was discussed extensively and the Underhill Historical Society thanked for drafting the grant application.

**7:00 p.m.** Rick Heh joined the meeting by telephone. On a motion made and seconded and approved 3-0 the Board recessed the meeting to reassemble as the Liquor Control Board. The vote was as follows:  
Clifford Peterson – Aye  
Rick Heh – Aye

Kurt Johnson – Aye

**7:05 p.m.** On a motion made and seconded and approved 2-0 the Board resumed the Selectboard meeting (Rick Heh having left).

Discussion of the application for an historic preservation continued. The application is for a grant of \$17,400. On a motion made and seconded and passed 2-0 the Board authorized the reservation of \$17,400 in Town funds as in-hand matching funds. On a motion made and seconded and passed 2-0, the Chair was authorized to make certain edits to the application as discussed and to sign the application. Staff will assemble the application and exhibits and timely file all with the State.

**Old Business:**

**Town Hall Roof.** By consensus, the matter was deferred to the October 11, 2016 meeting.

**Radar Speed Feedback Sign.** By consensus, the matter was deferred to the October 11, 2016 meeting.

**Warrants and Minutes.** By consensus the Board reviewed and signed current warrants. On a motion made and seconded and approved 2-0 the minutes of the September 13, 2016 Regular Selectboard meeting were approved as submitted.


**Member Items, Correspondence, Announcements, Schedule:** Notice made of the next Regular Selectboard meeting being held on October 11, 2016.

- Notice taken of ANR notice of overshadowing of septic design at Marcy Gibson property at 50 New Road.
- Notice taken and discussion had of DRB site visit and hearing on request for variance as to building height for property at 284 River Road.
- Discussion of possible to need to have only brief agenda for November 8 meeting because of Election Day activity.

**8:00 p.m. Adjournment:** On a motion made and seconded and passed 2-0 the meeting was adjourned.

Submitted by Clifford Peterson

Read and Approved as submitted/amended

  
Clifford Peterson, Chair

  
Date